

Referrals to the Dynamic Support Register (DSR)

This document explains how the Transforming Care Team (TCP) receive referrals for the Dynamic Support Register (DSR), the criteria for adding people to the DSR and how risk ratings are agreed.

The TCP is the part of our local NHS that works to improve the lives of people with a learning disability and/or autistic people who have mental health conditions and/or behaviours of concern.

Referrals can be made in the following ways:

Professionals can refer:

- By secure email. Contact mlscu.tcpshropshire@nhs.net if you are unsure how to do this.

Referral forms, consent forms and a risk rating tools to complete will be sent out to you to complete.

Individuals or their parent carers, relatives or advocates can self-refer:

- By contacting the team by email or phone at mlscu.tcpshropshire@nhs.net or 01782 872500

The TCP Team will collect information about you/the person you are referring (child or adult) using an information gathering questionnaire. If you would like to see this before your call or complete it yourself by email, it is available to download from the [ICB website](#) or you can request it by email or post.

How does the TCP Team decide who is added to the DSR?

The criteria for inclusion on the DSR are that the child or adult:

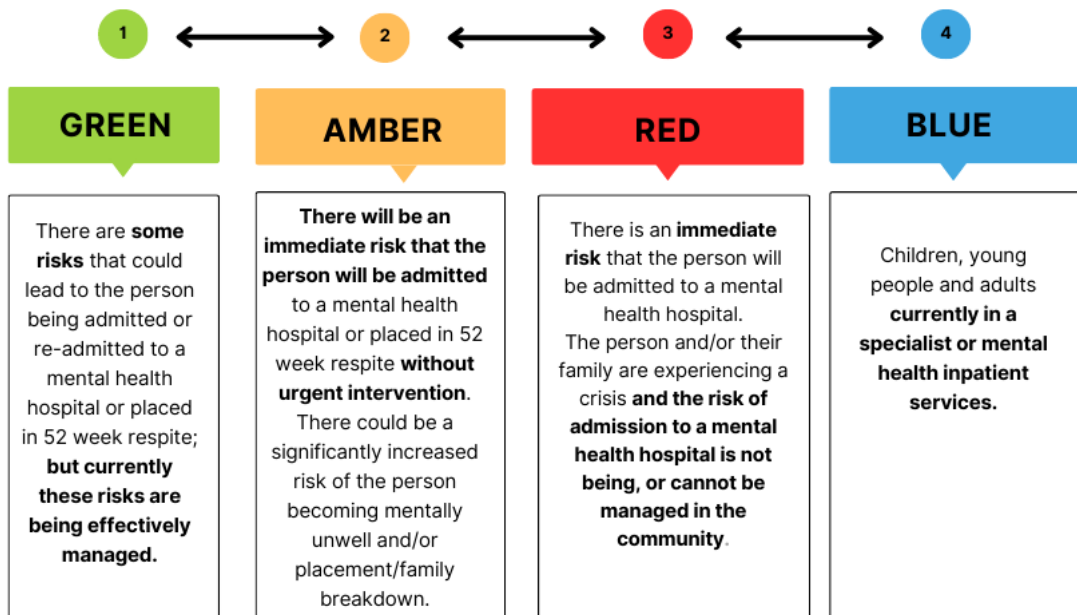
- has a diagnosis of learning disability or autism or both.
- is resident in Shropshire and Telford & Wrekin and/or registered with a Shropshire/Telford GP and/or receiving Shropshire or Telford council funding or care.
- are at risk of going into hospital (adults and children) or 52 weeks respite/ residential placement (children) if they do not get the right care and treatment in the community.

For a referral to be accepted evidence of diagnosis must be provided and a consent form completed. The person must either have capacity to give informed consent or where capacity is lacking at the time of referral, a best interests decision will be made.

The types of situations when a referral is appropriate is when a child/adult who when faced with difficult challenges in their lives present as a risk to themselves or others that could lead to an admission to specialist inpatient services or family placement breakdown.

The following chart explains the risk levels that are applied to each referral:

DSR Risk Ratings



How is a risk level given to an individual?

Information is collected and consent obtained to add the child/adult to the DSR. Providing the diagnosis and residency criteria are met, all individuals will be discussed at the monthly DSR meetings.

These meetings include senior colleagues from health and social care and look at people's current needs, levels of risk and potential sources of support. One of the risk (RAG) ratings above will be agreed at the meeting. See the separate guidance document about Risk Rating for information about how the ratings are decided.

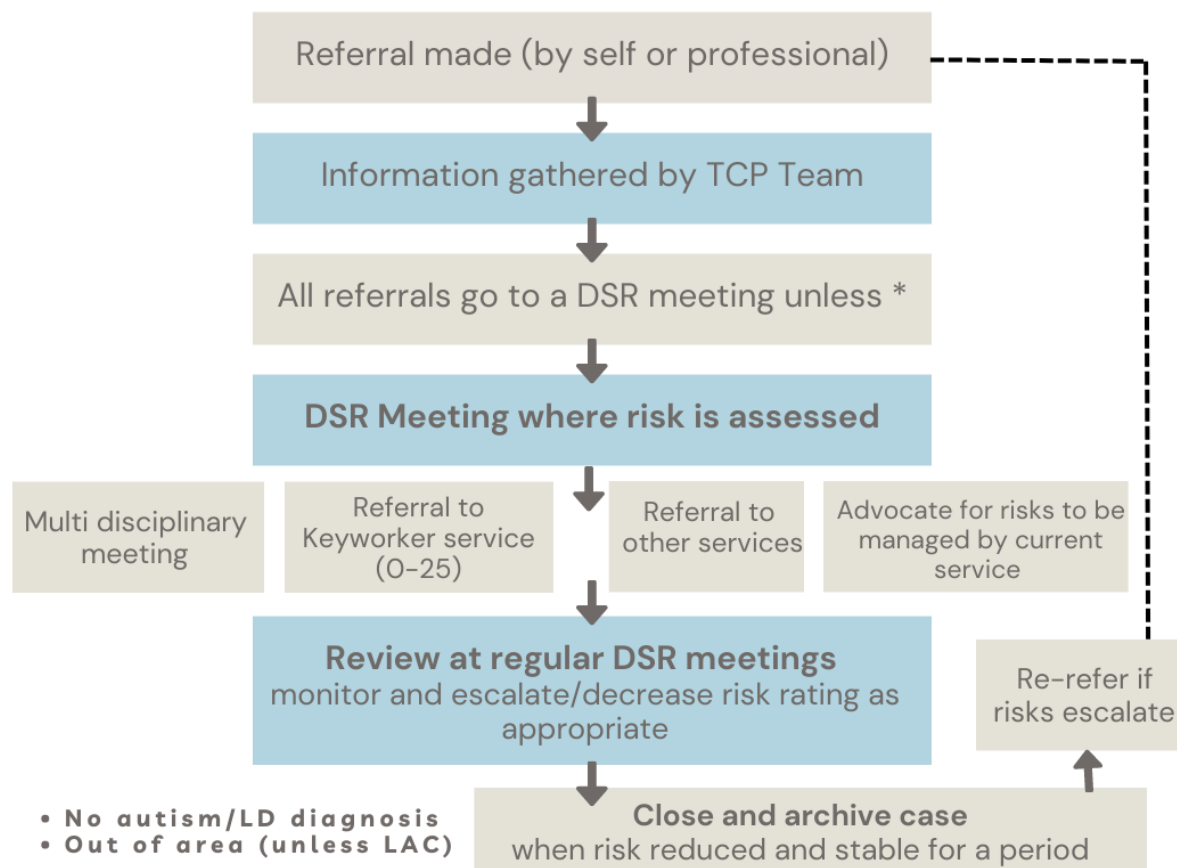
All individuals will remain on the DSR while one of the risk ratings apply.

The outcome of the DSR meeting may be:

- Referral to the keyworker service if aged 0-25 years and rated at amber or red.
- Arranging a multi-disciplinary team meeting to discuss care and support options. This may be a C(E)TRs (Care Education and Treatment Review) or LEAP meeting (Local Area Emergency Protocol meeting.)
- Facilitating a referral to a service such as social care, mental health, primary care or community services.
- If already known to a service, the TCP will advocate for the risks to be effectively managed by that service.

See overleaf for a flow chart that shows the DSR process from referral to case closure.

The Dynamic Support Register – a multi disciplinary process



If you are unhappy with a decision made about you or the person you are supporting's inclusion or non-inclusion on the DSR or your risk rating:

In the first instance contact the TCP team by email or phone at mlscu.tcpshropshire@nhs.net or 01782 872500

If you are still not satisfied, you can make a complaint to the ICB via the following methods:

Telephone: 01952 580407

Email: stw.patientservices@nhs.net

In writing: Patient Services Team, NHS Shropshire, Telford and Wrekin, Halesfield 6, Telford, TF7 4BF

V1.1 2/8/2023